

Policy #:	311 (PLH-311-03)	Effective Date:	9/30/2004	Reviewed Date:	8/1/2016
Subject:	REQUEST TO INTRODUCE OR REVISE LAB PROCEDURE				
Approved by: Laboratory Director, Jerry Barker (electronic signature)					
Approved by: Laboratory Medical Director, Mark P. Burton, MD (electronic signature)					
Approved by: Affiliate Lab Medical Director, Chris Giampapa, MD (electronic signature)					
Approved by: Affiliate Lab Medical Director, Paul J. Sims, MD (electronic signature)					
Approved by: Affiliate Lab Medical Director, F.E. Williamson, MD (electronic signature)					

REQUEST TO INTRODUCE OR REVISE LAB PROCEDURE

The department constantly evaluates, revises, and introduces new tests to remain current with the state of the art. Recommendations by members of the Medical Staff are welcomed and may be expedited by use of this form.

DATE: _____ REQUESTED BY: _____

SERVICE: _____

CONTACT: _____ FOR ADDITIONAL INFORMATION

Lab test requested:

Explain the medical application of this test request.

Estimate the expected frequency of usage of this procedure.

Explain the benefits of the proposed procedure in terms of patient care and/or savings.

What is the method/instrument proposed for testing, if known? Please attach literature from manufacturer, reference articles and user lists available, if available.

Describe the circumstances under which the method will be utilized.

Are there special circumstances which mandate the test (e.g., rapid turnaround, bedside testing, etc.)?

**RETURN TO: LABORATORY DIRECTOR
FOR LAB USE ONLY:**

ACTION TAKEN: _____